

TMSU JOB POSTING: Chairperson, Board of Directors

Note: The Toronto Metropolitan Students' Union is independent and autonomous from TMU.

Toronto Metropolitan Students' Union (TMSU) is currently seeking a candidate to fill the position of Chairperson of the Board of Directors. The position is directly supervised by the Interim Co-Executive Directors.

Position Title:	Chairperson, Board of Directors
Start Date:	Late June 2026
End Date:	April 30, 2027 (possibility for renewal)
Rate of Pay:	\$100-150 per hour, commensurate with experience
Hours per Week:	2-10 hours per week (variable dependent on meeting dates)

Posting Date:	June 1, 2026	Closing Date:	June 12, 2026 @ 5 PM
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Job Responsibilities

The Chairperson (Chair) provides leadership to the Board of Directors, guiding the Board to fulfil stewardship responsibilities and supporting a culture of active and constructive Board engagement. They serve as the primary spokesperson for the Board, and as a direct liaison between the Board of Directors, the President and Management.

The Chair must be present to facilitate all meetings of the Board of Directors and General Members' Meetings.

The purpose and responsibilities of the Chair are described in [TMSU By-Law 4.8](#) and throughout the [TMSU Policies Handbook](#).

Meeting facilitation

- Facilitate monthly Board of Directors meetings; ad hoc / additional Board meetings; and General Members' Meetings, including the Annual General Meeting, Semi-Annual General Meeting, and Special General Meetings;



- Participate in Board Meeting Agenda creation in collaboration with the President and Management;
- Ensure appropriate voting processes are in line with the organization's by-laws and policies;
- Engage in inclusive facilitation, engaging each Board member in discussion to build consensus;
- Resolve disagreements and conflicts with trauma-informed and anti-oppression practices,

Administrative duties

- Serve as the contact point for individual Board members on Board issues;
- Build relationships with Board members and motivate members to attend meetings and actively participate;
- Ensure that all Board members are involved in committee activities and assigns committee chairs;
- Liaise with TMSU members and external groups where necessary.

Candidate requirements:

- Bachelor's degree or equivalent work experience;
- 3+ years experience in non-profit, labour union and/or students' union environments;
- 3-5 years experience in a Chairperson and/or facilitator role; Chairperson experience at students' union and/or non-profit considered an asset;
- Knowledgeable and skilled in areas of board governance, union procedures, student and/or labour rights and advocacy;
- A demonstrable commitment to advancing diversity, equity, inclusion, and reconciliation. Trauma-informed deescalation training is an asset.
- Legal authorization to work in Canada. All employees must complete a satisfactory Vulnerable Sector Police Check.

How to apply

Interested candidates should submit a resume and cover letter prior to **5 PM on June 12, 2026**.

Subject: Chairperson, Board of Directors

Email: jobs@yourtmsu.ca

Please ensure it is in **PDF format**.



TMSU strives to ensure marginalized workers are empowered to apply for positions within our organization. The students' union is dedicated to taking proactive steps to overcome historical patterns of discrimination in employment. Applications are encouraged from racialized people, Indigenous people, disabled people, members of the 2SLGBTQ+ community and women.

Accommodations are available on request for candidates taking part in all aspects of the selection process. If you would like to request any accommodation, please email jobs@yourtmsu.ca.

Who are we?

Toronto Metropolitan Students' Union (TMSU) represents over 38,000 full-time undergraduate students at Toronto Metropolitan University (TMU), in downtown Toronto. As the central students' union on campus, the TMSU works to build campus life, advocate on behalf of its members, organize campaigns and initiatives, provide cost-saving services, and work with students across the province and country for a more affordable and accessible post-secondary education system.

For more information on the Toronto Metropolitan Students' Union, please check out our website at www.yourtmsu.ca.

Note: Toronto Metropolitan Students' Union is an independently incorporated and autonomous organization from Toronto Metropolitan University.

