

**TMSU Governance Opportunity:**

## Appellate Committee Member

The Toronto Metropolitan Students' Union (TMSU) is seeking six law student volunteers to sit on the TMSU Appellate Committee. This is a fantastic opportunity to gain first-hand experience in not-for-profit corporations, Board governance, appeals, adjudication, and decision-writing.

To be eligible to serve on the Appellate Committee candidates must be either:

1. Full-time students at the Lincoln Alexander School of Law; or
2. Full-time students of any other Canadian Law school who have completed at least two (2) years of study in the faculty.

No one who has previously sought or held elected office at TMSU is eligible to sit on the Appellate Committee. Your term would start immediately upon selection, and continue until April 31 2026.

So long as candidates remain eligible (i.e. are still law students), there is the possibility of reappointment for the 2026-2027 academic year.

### **About TMSU and the Appellate Committee**

The Toronto Metropolitan Students' Union represents approximately 38,000 full-time undergraduate students at Toronto Metropolitan University, in downtown Toronto. As the central students' union on campus, the TMSU works to build campus life, advocate for its members, organize campaigns and initiatives, provide cost-saving services, and work with students across the province and country for a more affordable and accessible post-secondary education system.

The Appellate Committee is part of TMSU's governance structure. It helps ensure that the Union is running in a fair and transparent manner, and that the Union's internal rules are upheld and followed. It is composed of six law students (three from TMU, three from other faculties of law) and one of TMSU's External Directors (typically a lawyer or another non-student with relevant professional experience).

There are several areas of responsibility set out in TMSU's By-laws. These include:

- Recommending that a Notice of Impeachment be served on a particular Board or Executive Member;
- Hearing appeals of Member grievances regarding alleged violations of Union By-laws; and

- Reviewing sanctions against Members that have been imposed by the Board of Directors.

More details on these processes and TMSU's internal governance structure can be found in TMSU's By-Laws: [www.yourtmsu.ca/governance](http://www.yourtmsu.ca/governance).

## Responsibilities

Appellate committee members work collaboratively to make impartial, arm's length determinations of the fairness and reasonableness of certain important decisions made by the TMSU's Grievance Officer and Board of Directors. All of these decisions are made within the structure of TMSU's By-laws and policies, which are the internal rules that govern the Union and its Members.

Appellate Committee Members must participate in an initial training and may be called upon to convene appeal hearings or other meetings as required. Appellate Committee meetings are not expected to be scheduled on an ongoing basis – they will be *ad hoc* meetings that will be called when a particular issue arises.

In carrying out its duties the Appellate Committee will receive administrative support from Union staff and has access to legal advice from TMSU legal counsel. In addition to law students, one of TMSU's External Directors also sits on the Appellate Committee.

### Defined duties:

- To participate in training and *ad hoc* Appellate Committee Meetings as necessary;
- To hold all information received as part of their duties strictly confidence unless otherwise set out in TMSU's By-laws;
- To carry out their duties impartially and at arm's length and to inform their fellow committee members where actual or perceived conflicts of interest arise;
- To act honestly and in good faith with a view to the best interests of the TMSU;
- To exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances;
- To participate in discussions, draft decisions, and otherwise work to provide recommendations regarding:
  - Member grievances in accordance with By-law 10;
  - Sanctions imposed by the TMSU Board of Directors to discipline a Member of TMSU under By-law 13; and
  - Impeachment matters under By-laws 4.16 and 6.13; and
- To make recommendations relating to the Appellate committee and appeals processes.



## Qualifications

- Must be either:
  - A current full-time law student at the Lincoln Alexander School of Law, or
  - A current full-time student of any other Canadian Law school having completed at least two (2) years of study in the relevant faculty;
- Has not previously sought or held elected office at TMSU in any capacity;
- Demonstrate the highest degree of ethical conduct, accountability and professionalism;
- Strong written and oral communication skills;
- Legal reasoning;
- Legal writing;
- Experience working with confidential information;
- Experience adjudicating and drafting written decisions is an asset; and
- Commitment to the purposes of the TMSU.

## Application Process

Interested applicants should send their resume and cover letter to:

Email: [jobs@yourtmsu.ca](mailto:jobs@yourtmsu.ca)

Subject: Appellate Committee Member

The deadline for application is February 27, 2026.

The candidates will be selected by TMSU's Nominating Committee, a Board Committee, and submitted for ratification by the TMSU Board of Directors.

For more information on the Toronto Metropolitan Students' Union, please check out our website at [www.yourtmsu.ca](http://www.yourtmsu.ca).

